

Market on the Pier 2020

185 Dallas Road, Victoria BC, V8V 1A1

Market on the Pier (A+B) mandate is to showcase **local handmade** products to the 700,000+ cruise ship passengers as well as locals that attend. All items must be handmade and local to Vancouver Island. No manufactured products are permitted to be sold in the Market. Vendors must commit to a minimum of 10 markets, vendors unable to commit to the 10-market minimum there is a 3-market minimum at a higher table price. There are roughly 285 market dates for the 2020 season.

The Market on the Pier North side Pier B may have a maximum of 18 vendors with each vendor having a 6-foot X 5-foot space. Pier B market provides a large market tent with walls on 3 sides, Edison bulbs, a 6-foot table as well as limited power outlets. Vendors may unload at the roundabout alongside the tent.

The Market on the Pier South side Pier A has a maximum of 15 vendors with each vendor having a 6-foot X 5-foot space. Pier A market provides a tent, Edison bulbs, a 6-foot table as well as limited power outlets. the vendors can unload and park in the South Robbins Lot paid parking lot.

The Market on the Pier is a juried market. The Artist Application for the 2020 Market is open and will remain open until **5:00pm Friday Feb 7th, 2020**.

Because we receive many more applications than the terminal can accommodate, we cannot accept every artist who applies. After the deadline, the applications are juried by a committee of members. Status notifications will be sent via email after the application deadline.

Participating artists are chosen according to how well their work fits into the scope of The Market on the Pier, how well the business and products are represented in the application, how many in their category are accepted, and the quality and originality of the products. Only accepted artists may participate in the Market.

What is the application fee & deadline?

There is a \$30.00 non-refundable application fee that is due upon submission of your application via credit card. Please contact Deanna Young to provide your credit card information. (email- deannayoungpromotions@gmail.com or 250.727.5989)

The Artist Application for Market on the Pier will remain open until **5:00 Friday Feb 7th, 2020**. Late and incomplete applications will not be accepted. There are no exceptions to this policy.

After the jury process has been completed and you have been accepted as a vendor your application will be considered confirmed once the deposit has been received. The 2020 Cruise schedule is subject to change, if you are a successful vendor you will be notified of any changes to the calendar portion of the application.



GREATER
**VICTORIA
HARBOUR**
AUTHORITY



**THE
BREAKWATER
DISTRICT**
AT OGDEN POINT

Jury Process:

Please email the following to deannayoungpromotions@gmail.com

- o. Please tell us about yourself, how long you have been perfecting your craft, where you are from, what you love to do etc.
- o. Please send images of each product you are wanting to sell that demonstrate the quality and best depiction of your craft.
- o. You must include a brief written description of your media including the materials and techniques involved with your submission.
- o. Please provide links to all social media channels as well as your website
- o. **If accepted, you may not change or add other items to your booth space that were not juried unless approved by Deanna Young.**

What does the space include and how much does it cost?

Pier B

This market will include a 6-foot table under a large market tent for \$75 + GST for each market. The tent includes lighting, limited power and 5 propane heaters. The heaters each have two 50-liter tanks that will be filled once a week only. **The spaces are 6' long by 5' wide.** Artists reserving space **MUST** limit their display to this footprint, including the space to get around your tables. We will be tight on space, and **NO** displays will be allowed beyond the footprint, to allow ample room for shoppers to move around the event. There are no exceptions to this policy.

Pier A

This market will include a 6-foot table under a large market tent for \$75 + GST for each market. The tent includes lighting, limited power and 5 propane heaters. The heaters each have two 50-liter tanks that will be filled once a week only. **The spaces are 6' long by 5' wide.** Artists reserving space **MUST** limit their display to this footprint, including the space to get around your tables. We will be tight on space, and **NO** displays will be allowed beyond the footprint, to allow ample room for shoppers to move around the event. There are no exceptions to this policy.

What do I need to know to ensure I fill out the application correctly?

The application is FILLABLE, please fill out your application online and email (do not print the application fill out by hand, scan and send to me) if you require assistance please send me an email or text or give me a call. 250.727.5989

Please check the market dates on the fillable calendar provided that you would like to be at with an X and save the application as your "**company name**". The application must be filled out online and sent via email to deannayoungpromotions@gmail.com

Please ensure you have described your creative process and the items you are going to sell at your booth and the price points. Good Quality photos are important for the jury process as well as having your online presence on the application

When will the jury notifications be sent?

Jury notifications will be emailed on or before March 2nd, 2020.

Where can I park?

At Pier B there is an employee lot the vendors can park in.

At Pier A the vendors can park in the pay Robbins Parking Lot as this is the closest parking lot to that market location.



Can I drop my items off closer to the market before parking?

For Pier B yes you can pull up on the roundabout to unload, please do not pull up beside the tent.

At Pier A the Robbins lot is as close as you can get.

Can we leave items on site after a market?

No. All items **excluding** the provided table must be removed from each market at the end of each day.

Payment

Payment instructions will be emailed to accepted artists at time of acceptance. The payment deadline will be within a week of acceptance. If payment is not received by this deadline, then the space may be forfeited to an artist on the waiting list. Table and booth fees received late will incur a \$25 late fee. On the 15th full payment for the following month is due. Credit cards are the preferred method of payment; call Deanna Young at 250.727.5989 to give credit card info.

Cheques are to be made out to
Western Stevedoring
and mailed to
Deanna Young
1900 Duchess Street,
Victoria BC, V8R 4W1.

Cash is accepted, please arrange payment with Deanna Young.

Can I switch or cancel dates?

No. We ask that you take your time deciding what dates work for you and that you stick to these dates. You can always add dates to the season there will be a deadline for add on dates provided upon acceptance.

Can I share a space with a friend?

We do not allow artists to share a table or a booth.

If it sounds like we are being too stringent on applying across categories or sizes, let us explain. We are a relatively small sized market in terms of artist count. We try to ensure that every artist at our market stands out in his/her own right, and that the mix of artists creates a body of unique creations, instead of you having to compete with lots of other artists who make similar items.

When can I set up?

Pier A+ B market start 1 hour after ship arrival and finish 1 hour before ship departs. Subscribe to the Victoria Cruise website to receive all updates <http://www.victoriacruise.ca/cruise-schedule/current-season>.

What does it mean to be put on the Waiting List?

During the jurying process, a waiting list is created to fill spaces opened when an accepted artist cancels or forfeits his/her space. If you're admitted to the market from the waiting list, we'll notify you by email ASAP, and you'll have three days from that time to confirm your participation and an additional two days to pay your table fee. If you would not like to be added to a waiting list or be removed from one email Deanna Young (deannayoungpromotions@gmail.com) with the subject line "Remove from waiting list". If your confirmation and payment are not received in time the space may be forfeited to the next artist on the waiting list.

How is this market promoted?



The Cruise passengers walk directly past both Pier A & Pier B Market on the Pier. We also have Instagram @Market on the Pier and Facebook Market on the Pier.

Are there any other market restrictions?

Bullying will not be tolerated.

What's the fine print?

By applying to and participating at Market on the Pier, the Artist agrees to accept full responsibility for his / her display + merchandise. Market on the Pier will not be liable in any way for loss or damage to merchandise, display, or personal injuries.

What are the terminal regulations?

No smoking or vaping around the passenger areas. No alcoholic beverages or drugs are permitted on the property. No pets.

Who is the main contact?

If you have any questions or concerns you can contact the market manager Deanna Young at 250-727-5989 or deannayoungpromotions@gmail.com.

RULES + REGULATIONS:

1. Markets are rain or shine
2. You may not attend a market you haven't paid for
3. All products displayed or sold must have been created by the applicant
4. Items may not directly compete or copy another vendor in the market
5. Mass produced or manufactured items are not allowed
6. You are responsible for providing your own seating, extension cords, lighting for your tables
7. No sandwich boards on the terminal
8. No third-party advertising
9. Do not affix anything to the site, mark or draw on any surface of the site.

CODE OF CONDUCT:

1. You must carry out your business or activity in a polite, civil, courteous and professional manner at all times.
2. You must never engage in improper conduct or loud or threatening behavior. Improper conduct includes, but is not limited to, boisterous or threatening conversations, profanity, or fighting.
3. You must not be under the influence of alcohol or a drug.
4. You must immediately follow all written and oral directions of GVHA + Western Stevedoring representatives

I have read to above vendor package and agree to the terms and conditions of Market on the Pier 2020.

Vendor Name _____ Date _____

Signature _____

Market on the Pier Witness _____