



BUS & OTHER SHORE EXCURSION MOTOR VEHICLE OPERATOR APPLICATION AND PERMIT

“BUS & OTHER SHORE EXCURSION” means any cruise line pre-arranged or contracted service. A copy of the charter order for each charter must be carried on the vehicle carrying out the charter and must be produced for inspection by GVHA or its agents on request.

PART 1- FOR COMPLETION AND CERTIFICATION BY APPLICANT OPERATOR:

The Applicant Operator (“You” and “Your”) applies to Greater Victoria Harbour Authority (“Us”) for permission to operate Registered Vehicles at the Victoria Cruise Ship Terminal to include all parking lots and roadways west of Dallas Road (the “Terminal”).

FULL LEGAL NAME OF APPLICANT: _____

COMPANY NAME: _____

LEGAL ADDRESS: _____

BILLING ADDRESS: As above; or: _____

EMAIL: _____

TEL: _____ CELL: _____

NUMBER OF REGISTERED VEHICLE DECALS REQUESTED: _____

THIS APPLICATION MUST BE ACCOMPANIED BY:

- True copy of current Passenger Transportation Board (“PTB”) Authorization Licence including all amendments and terms and conditions
- True copy of motor vehicle registration, insurance certificates for each registered vehicle with a minimum of \$5 million third party liability
- Commercial vehicle inspection for each Registered Vehicle
- Current WorkSafe BC Clearance Certificate or if not applicable state reason: _____
- True copy of City of Victoria Business Licence
- True copy of \$5 million Commercial General Liability insurance naming Greater Victoria Harbour Authority and Western Stevedoring as additionally insured
- Complete list of employees that will be granted access to the Terminal
- A certificate of completion of the Terminal Training program for each employee as requested

As per the Victoria Cruise Terminal Cruise Related Operations User Guide, each person operating at the Terminal is required to complete the Online Terminal Training Program. Permit applications will only be approved once all drivers of the vehicle have completed the training and are verified by Western Stevedoring. Permit fee(s) will be collected by Western Stevedoring once the application is approved.



This QR Code is linked to the training page for your convenience.

THE UNDERSIGNED APPLICANT OPERATOR CERTIFIES agreement with the Terms and Conditions attached to this application and the Terminal Rules and Regulations, which are incorporated into this Permit. Further, You certify agreement with all regulations required to legally operate Your services offered for sale at the Terminal. By extension, Your personnel are subject to this application, while engaged in services originating at the Terminal, relating to the Registered Vehicle (including drivers and guides); it is Your responsibility to ensure said personnel are informed and in agreement.

Authorized Signatory of Applicant Operator

Date: DD/MM/YYYY

Print Full Name

Title

PART 2 - FOR COMPLETION AND PERMITTING BY GREATER VICTORIA HARBOUR AUTHORITY:

The above-named Operator is hereby granted the non-exclusive and non-transferable permit to provide Sightseeing motor vehicle services, as applicable, using Registered Vehicles at the Terminal as provided herein, commencing on April 1, 2022 and continuing until the earlier of its termination in accordance with the provisions contained herein or March 31, 2023, whichever comes earlier, in accordance with the Terms and Conditions of this Permit and the Rules and Regulations of this permit.

GREATER VICTORIA HARBOUR AUTHORITY

Per: _____ Name: _____

Date: _____ Title: _____

