

**Greater Victoria Harbour Authority
Fisherman's Wharf Float Home Disposition Checklist**

Disposition of a Float Home at Fisherman's Wharf is as set out in Schedule C of the License of Occupation between Greater Victoria Harbour Authority ("GVHA") and the owners of float homes at Fisherman's Wharf

Purchaser application for a Float Home Licence must be approved by GVHA before a purchase is finalized and license of occupation is transferred to the new owner.

Initial Steps:

- ✓ Owner AND Purchaser to complete, sign and deliver to GVHA the *30-Days' Notice of Disposition of Float Home* and a true copy of the proposed Agreement of Purchase and Sale.
 - ✓ Purchaser to complete, sign and deliver to GVHA the *GVHA Application for Float Home Licence*.
 - ✓ Purchaser to provide GVHA with credit report – Equifax (dated within 15 days of application)
- GVHA to provide to purchaser:
- ✓ Template form of License of Occupation for review by purchaser

UPON GVHA PROVIDING CONDITIONAL APPROVAL TO PURCHASER:

Purchaser to provide to GVHA:

- ✓ A Marine Survey of the Float Home satisfactory to GVHA
- ✓ Evidence of insurance quote/availability satisfactory to GVHA

Current Owner to provide to GVHA:

- ✓ Security Deposit Refund Request form

Step 3:

- ✓ GVHA provides Purchaser with Float Home Licence of Occupation
- ✓ Purchaser and GVHA sign Float Home License of Occupation
- ✓ Payment of Entry Fee equal to 2% of the Disposition Price (sale price) and payment of Security Deposit equal to 2 months fees (bank draft or certified cheque only)
- ✓ Purchaser provides GVHA with Pre-Authorised Debit (PAD) information for direct withdrawal of monthly fees from a Canadian bank account

For further information, please email Commercial@GVHA.ca.