

## Seasonal Maintenance Crew



### Purpose of Position

Participate in all waste management, landscaping, and maintenance activities necessary for the Greater Victoria Harbour Authority (GVHA) properties and facilities to be clean, well cared for, and safe for use at all times.

Reporting to the Manager, Maintenance, this position involves working both independently and at times in a team environment.

### Accountabilities

- Collects, cleans, and removes all garbage and recycling, leaves, sand, logs, unknown containers, and graffiti from all GVHA properties and facilities.
- Visually inspects GVHA's properties and facilities and repairs or reports any maintenance or safety concerns to the manager.
- Performs light duty maintenance activities such as painting, minor repairs to fixtures or facilities.
- Ensures a high level of customer service and public safety for all facilities and all activities of GVHA's Maintenance team.
- Assists with maintaining designated landscaping, primarily watering, and when directed installs new plants and participates in landscape maintenance activities such as weeding and mowing.
- Demonstrates proficient driving ability of company vehicles, trailers, and equipment.
- Safely operates and maintains tools and equipment related to landscaping or maintenance, including hedge cutters, weed eaters, leaf blowers, pressure washers, lawn mowers, gardening tools, small hand tools, and pumps.
- Safely operates motorized vehicles including garden tractors, watering truck, garbage, and work trucks with power tail gates.

### Working Conditions

- Seasonal full-time position starts beginning of May and ends in September.
- Typical schedule is five days a week including weekends and statutory holidays.
- Shifts are 8.5 hours with a 30-minute unpaid break.
- Waste management shifts may include evenings up to 10:00pm.
- Work primarily in an outdoor setting in all types of weather. Appropriate outdoor and safety apparel is provided.
- Maintenance shop environment.
- Works on and around floats, piers, vessels, ladders, and other hazardous conditions.
- Physically demanding position which may include regular lifting up to 50 lbs, including repetitive motion.

### Experience and Personal Attributes

- Experience with waste management, maintenance and/or landscaping an asset.
- Experience and knowledge in the safe operation of landscaping and maintenance tools and equipment an asset. If limited in experience, necessary training will be provided.
- Valid Class 5 Driver's Licence and clean driving abstract required.
- Experience working with the public.
- Punctual and reliable.
- Strong communication and customer service skills.
- Participates and communicates effectively in a team environment.
- Excellent time management skills and ability to work independently or within a team.
- Understands and follows procedures and processes.
- Effectively contributes and participates in the safety culture of GVHA.