

RFP ADDENDUM #1

Date of Addendum: 2024/01/06

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposal (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondents shall take this Addendum into consideration when preparing and submitting its Proposal.

PROPOSAL SUBMITTAL DEADLINE

The Proposal submittal deadline remains the same and is not changed by this Addendum.

1.0 – RFP

Item	Section	Description of Change
		N/A

2.0 – QUESTIONS AND ANSWERS

The following questions and answers are provided as a matter of information to clarify issues raised about the RFP.

Item	Questions and Answers
2.1	<p><u>Question:</u> What role with GVHA staff play in the project?</p> <p><u>Answer:</u> GVHA will hold an introductory meeting to provide further background and information on the project. The successful proponent will lead the Scope of Work and seek input from GVHA staff as required.</p>
2.2	<p><u>Question:</u> How often would you like progress reports / check-ins?</p> <p><u>Answer:</u> The successful proponent will provide GVHA with a draft Table of Contents for review; provide a mid-project check-in and a draft report; and then deliver the final report on the agreed upon timeline.</p>

2.3	<p><u>Question:</u> What form of support in meetings with Xwsepsem Nation and Songhees Nation is envisioned?</p> <p><u>Answer:</u> GVHA can arrange these meetings. The successful proponent is requested to help create the list of appropriate questions and background material to guide a meaningful discussion with Songhees Nation and Xwsepsum Nation. The successful proponent will facilitate this meeting, draft notes, and include findings in the final report. Meetings would be held in person.</p>
2.4	<p><u>Question:</u> What, if any, information/resources are already available? What research has GVHA already done?</p> <p><u>Answer:</u> GVHA's Vision and Mission are new and presented in the RFP. Information gathered through the Scope of Work will form the baseline of GVHA's understanding of First Nation co-management. GVHA has not conducted any other studies or completed any further research on co-management.</p>
2.5	<p><u>Question:</u> Is there a budget range in mind for this work?</p> <p><u>Answer:</u> GVHA has identified funds for this work but will not release a budget at this stage. Final budget will be determined with the successful proponent.</p>
2.6	<p><u>Question:</u> Can co-management examples be based in other Canadian jurisdictions?</p> <p><u>Answer:</u> Yes.</p>

2.7	<p><u>Question:</u> Do co-management examples need to be port-based or, given that this would be the first co-managed port in Canada, would you consider land and resources examples?</p> <p><u>Answer:</u> Examples do not need to be port-based. Land and resources examples may form part of the submission if you think they are helpful for GVHA to consider.</p>
2.8	<p><u>Question:</u> Can the successful proponent be jointly engaged with the X^wsepsəm Nation and Songhees Nation, as well as the GVHA? We prioritize working with nations directly.</p> <p><u>Answer:</u> GVHA is partnering with X^wsepsəm Nation and Songhees Nation directly on this Scope of Work. They will be involved in the review of submissions and provided updates through our First Nations Economic Development Committee.</p>
2.9	<p><u>Question:</u> How many meetings do you anticipate with GVHA and X^wsepsəm Nation and Songhees Nation?</p> <p><u>Answer:</u> Meetings will likely be held with all three parties together. One to two meetings will likely be required to further our understanding of the Nations interests and priorities as it relates to co-management.</p>
2.10	<p><u>Question:</u> Does GVHA consider co-management to include Indigenous partner consent?</p> <p><u>Answer:</u> Yes.</p>



2.11	<p><u>Question:</u> What does “Operations” mean when considering co-management?</p> <p><u>Answer:</u> GVHA is a not-for-profit organization that owns and operates a deep-water terminal, marinas, community assets, and upland holdings throughout Victoria's harbour.</p>
2.12	<p><u>Question:</u> Will the successful proponent be given access to the 2002 Incorporation MOU and other applicable internal GVHA documentation?</p> <p><u>Answer:</u> Yes.</p>
2.13	<p><u>Question:</u> Does GVHA wish the successful proponent to consider how GVHA can work with the governments of BC, Canada, the X^wsepsəm Nation, and the Songhees Nation to support and leverage government-to-government reconciliation dialogue between these parties and utilize reconciliation tools made available through that dialogue?</p> <p><u>Answer:</u> This may be considered in the submission.</p>

3.0 – INFORMATION

The following item(s) are provided as a matter of reference and information only to all respondents and do not modify or become part of the RFP.

Item	Description
	N/A

END OF ADDENDUM